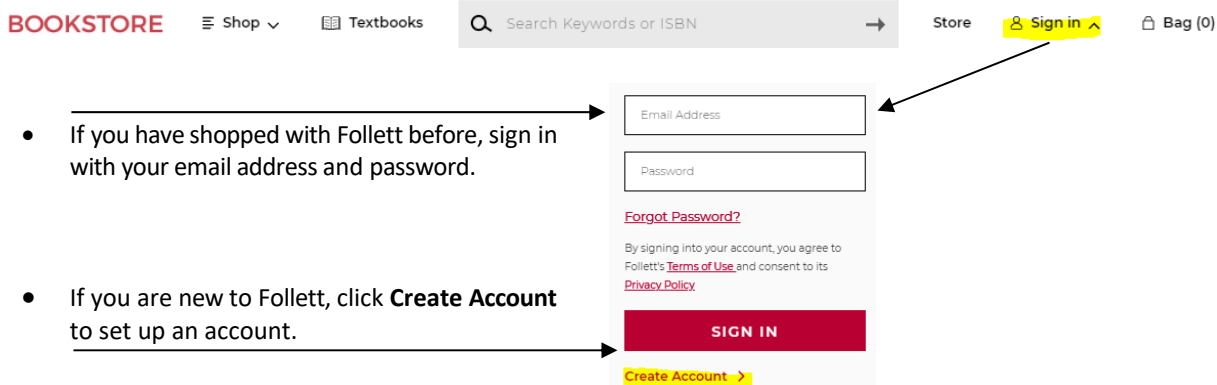


# Ordering Textbooks from BISHOP GUERTIN HS's Virtual Campus Website

Follett's goal is to make the textbook shopping experience as easy as possible. For your convenience, your bookstore website has been set up for you to select your Department, then Course, then Section (DCS), after which both required and recommended books will appear.

## How to Find Your Books

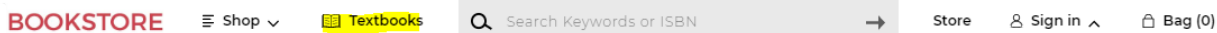
Start Here: [bghs.bkstr.com](http://bghs.bkstr.com)



The screenshot shows the top navigation bar of the Follett bookstore website. The 'Sign in' button is highlighted in yellow. Below the navigation bar, there is a sign-in form with fields for 'Email Address' and 'Password'. A 'SIGN IN' button is highlighted in red, and a 'Create Account >' link is highlighted in yellow. Arrows point from the 'Sign in' button in the navigation bar to the sign-in form, and from the 'Create Account >' link in the form to the 'Create Account' bullet point in the list below.

- If you have shopped with Follett before, sign in with your email address and password.
- If you are new to Follett, click **Create Account** to set up an account.

To begin ordering books, click the **Textbooks** icon at the top of the page



The screenshot shows the top navigation bar of the Follett bookstore website. The 'Textbooks' icon is highlighted in yellow. An arrow points from the 'Textbooks' icon to the 'SHOP BY COURSE' bullet point in the list below.

- **SHOP BY COURSE** -- select the department and course and click **Find Materials for Course(s)**.

Textbooks and purchasing options: *Used, New, Rental & Digital* will appear as available.

*NOTE: Books marked **Required** are necessary for the class and those marked **Recommended** are optional.*

- Select your book(s) and click **ADD ITEM TO BAG**
- Choose **CONTINUE SHOPPING** (more courses) or **VIEW BAG & CHECKOUT**
- **VIEW BAG & CHECKOUT**: review your order for accuracy. Edit/adjust if necessary and proceed to **Checkout**.
- **CHECKOUT**: follow the instructions and submit your order.

Refer to the **RESOURCES** section at the bottom of the website for more information or *order status, delivery options, payments accepted, returns, Textbook FAQ, etc.*

If you have additional questions call Follett Customer Service at 1-888-381-5151

SHOP: [bghs.bkstr.com](http://bghs.bkstr.com)

