



**Office of Admission**  
**Bishop Guertin High School**  
194 Lund Road  
Nashua, NH 03060  
Phone: (603) 889.4107 Fax: (603) 889.0701

## SCHOOL TRANSCRIPT RELEASE FORM

**Student Name:** \_\_\_\_\_ **Grade Applying For:** \_\_\_\_  
**School Presently Attending:** \_\_\_\_\_  
**School Address:** \_\_\_\_\_  
**School Phone:** (    ) \_\_\_\_\_

### Instructions to the Parent/Guardian:

After you have filled in the above information and authorized your permission by signing at the bottom of this page, please give this form to the school Principal or Counselor.

### Instructions to the School Official:

**This student is applying for admission to Bishop Guertin High School. Please:**

- Complete and sign both pages of this form
- Attach a complete and official transcript for grades 6-8, including year-to-date report card. For transfer students, please attach grade 8 report card and current transcript, as well as the following:
  - Include a guide to your grading system
  - Include two years of standardized testing
  - Include any IEP or 504 Plan, if applicable
  - Include any disciplinary/conduct/effort reports

**Bishop Guertin High School does not provide access to admission records to any applicant/inquiry or their parents/guardians. This information is held in strict confidence.**

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Print Name of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of School Principal/Counselor

\_\_\_\_\_  
Print Name of School Principal/Counselor

\_\_\_\_\_  
Date

**ALL INFORMATION REQUESTED MUST BE RECEIVED NO LATER THAN JANUARY 15, 2021**

Thank you for your assistance with this application.

## PRINCIPAL/COUNSELOR

Has the applicant ever attended school under an IEP, 504, or other educational plan? If so please explain:

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Has the student ever been dismissed, suspended, placed on probation, or received any other serious disciplinary sanction? Has the student been absent from school for any extended period of time? If the answer to either or both of these questions is in the affirmative, please explain:

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We welcome any additional comments you would like to make that will help us to evaluate this student's application. All information is kept **CONFIDENTIAL**.

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**Please sign your name, title, and date when completed. Thank you.**

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**If you prefer to discuss this applicant by phone, please indicate the best time to call:**

**Daytime Phone:** ( ) \_\_\_\_\_ **Convenient times to call:** \_\_\_\_\_